

## **Bamburgh Pavilion Association**

Management Committee Meeting 16<sup>th</sup> October 2018

*Present: Tony Baldwin, Gillian Bardgett, Bill Brook, Dave Carney, Barbara Jackson, Derek Mallinson*

### 1. Apologies for Absence

Barbara Brook, Lorna Colligan, Eve Humphreys, Linda Kirby, Joan Miller.

### 2. Minutes of the Meeting held on 28<sup>th</sup> August 2018

Agreed and signed.

### 3. Matters Arising

Tony Baldwin reported that the web photo is still a work in progress.

The outstanding money for the 10K run has now been paid.

George Lillico is to be asked for advice on the maintenance of the tennis court over the winter.

The WI has been asked to move their filing cabinet from the storage cupboard. They have asked if it can be put in the away changing room but this isn't possible. We are waiting for them to send their files to WI head office and then the filing cabinet can be removed.

### 4. Treasurer's Report

Nothing to report. Things ticking along in Linda's absence.

### 5. Booking Secretary's Report

Nothing to report.

### 6. Maintenance Programme

Tony was thanked for replacing the door handle in the hall which had been knocked.

The new wall has now been built between the oil tank and the Pavilion. It is higher than needed which has resulted in the tank lid not being able to open fully for inspection. However this shouldn't be a problem.

Malcolm Hornsby is to be asked to look at the pipe and the valve to the boiler.

We plan to get the outside of the Pavilion painted and the wood treated next year.

Tony has produced a typed programme of maintenance to put on the noticeboard.

The car parking light outside the Pavilion doesn't work. When the lights on the green are replaced, probably by Pickards, we will ask them to check our light.

#### 7. War Memorial Fund

Our constitution doesn't allow for a donation to the War Memorial Fund (WMF) unless we hold a specific event for it. We recently held a very successful evening with the NTC and made a good profit. Although we didn't specifically say the evening was in aid of the WMF we have often allocated monies just after an event, depending on the profit. The committee therefore decided unanimously to offer the profit, £400, to the WMF, subject to the work being completed.

Derek asked what was going to happen to the existing War Memorial and Bill said that it would either be taken to the Castle or would be given to the Bamburgh Heritage group. It was planned to get a 'Tommy' to replace it temporarily.

#### 8. Closure of Public Toilets in Church Street

Everyone on the committee is of the same opinion that we don't allow access to the Pavilion toilets. There are many issues of security, upkeep and insurance. Bill has drafted a very good letter which we all approved and he will send it to the Parish Council and NCC.

#### 9. Wedding Cleaner/general cleaning/cleaning cupboard

Barbara B and Joan are still to have a talk with Lesley. As Sarah can no longer do the wedding clean-ups next year Barbara J is to ask Rachel Douglas if her cleaning company can help. There are as yet only 4 weddings next year and the cleaning is always on a Sunday for 2 hours starting at 11am. The payment is £50.

#### 10. Any Other Business

Barbara J asked for a discussion at our next meeting of hire costs for 2019/20. This was agreed.

Barbara J has stepped down from the Village Show committee but is keen to get a donation from the Show for the Pavilion. This would cover the cost of hiring the Pavilion over the past year. An amount of £100 was suggested and would be gratefully accepted.

In Eve's absence Gillian passed on a request from the WI for an improved disabled toilet. At the Village Show a gentleman in a wheelchair couldn't access the toilet and had to go into the village. If the Pavilion was being built now it would have to have such a toilet. However it was built many years ago and provision wasn't made then. We have installed extra handrails but apart from that Derek advised that it would be a major building project to make a wheelchair accessible toilet with a turning circle. The showers in both changing rooms are used and couldn't be converted and there is no space for a unisex toilet. To put an extension on the building would require full planning permission, consultation with NCC and the

Castle Estates and would be a huge and expensive task. Whilst we sympathise with anyone who experiences difficulties with the facilities we have, we point out that there is a disabled toilet in the village.

Bill reported that he had received a letter from NCC concerning food and hygiene standards and stating that any user group who sells food, including tea and coffee, must register with NCC. We discussed this. For example the Scottish Country dancing group doesn't sell anything but the Table Tennis group and the WI do. Tony will check with the Cricket Club and it is believed that the Croquet Club doesn't sell any food/drinks. Bill will complete the form for the Pavilion as sometimes tea and coffee are sold at play performances. Gillian will contact the WI and Bill will email the Bird Club (which doesn't have a rep on the committee). Derek will complete the form for the Table Tennis group. Sonia at NCC was very helpful.

*\*\* A Defibrillator refresher course with Martin Spruce is being held at the Pavilion next Thursday, 25<sup>th</sup> October, at 6pm \*\**

The next meeting is planned for December. Gillian is to liaise with Joan.